

## Guidelines for Preparation of Research Proposals

### I. Deadline

The deadline for receipt of research proposals is **June 12, 2026**.

### II. Contact for Further Information:

National Foundation for Ectodermal Dysplasias (NFED)  
6 Executive Drive, Suite 2, Fairview Heights, IL 62208-1360  
Telephone: 618-566-2020  
Email: [info@nfed.org](mailto:info@nfed.org)

### III. Policies Governing Research Grants

#### A. Purpose, Size, and Period of Award

The NFED provides **one (1) year** awards to support research that benefits individuals and families affected by ectodermal dysplasias. The NFED will award grants up to **\$25,000 USD**.

#### B. Grant Funding Restrictions

NFED funds **CANNOT** be used for salary for the Principal Investigator or other Investigators, for fees or honoraria for consultants, for the purchase of laboratory equipment, for the purchase of services from other research laboratories, for any travel or for institutional overhead or indirect costs.

NFED Funds **CAN** be used for relevant Core services such as proteomics, genomics, or bioinformatics core services.

The Investigator's primary department must guarantee, in writing, commitment to the Principal Investigator. This award may be supplemented by other funds from research grants or by institutional funds.

### **C. Reporting Requirements**

The Principal Investigator must submit a progress report after 6 months of the funding or at the request of the Foundation. The report must include a financial statement showing the current expenditure of grant funds. The financial report should be generated by the grant budget office. A final report must be submitted at the end of the funded year or upon termination of the award by the Foundation, any unused unexpended balance must be returned to the NFED at that time. The award can be terminated if no progress is made on the project or for other reasons deemed by the NFED Scientific Advisory Council (SAC).

Any publication, including abstracts, posters, or presentations at scientific meetings, resulting from projects supported by the NFED must carry the following acknowledgement: "Supported in part by the National Foundation for Ectodermal Dysplasias". A copy of each should be sent to the Foundation. An electronic logo will be available for presentations on appropriate media, such as posters or websites. A link with access to the NFED electronic logo will be sent with the approval letter. The Foundation requests notification, preferably in advance, of any publication or public distribution (e.g., newsprint, internet, social media, radio, or television) about projects funded by the NFED.

### **D. Research Involving Human Subjects or Vertebrate Animals**

If human subjects or vertebrate animals are involved in research supported by the NFED, the Investigator must obtain regulatory approval for this research (IRB approval for human subject research and IACUC approval for vertebrate animal research). These approvals must be obtained prior to funds being

dispersed to the Investigator. A copy of the approved protocols must be provided to the NFED as part of the grant application.

For documents in a language other than English, a certified translation must be provided.

#### **IV. Application Guidelines for Proposal Submission**

The proposed research project must address a research question that is relevant to a scientific or health problem related to ectodermal dysplasias. The research project should be written at a language level that is understandable to non-subject experts. Reviewers might include scientists and clinicians of various backgrounds.

Applications will be submitted via the Google Form linked at the end of this document. Please prepare and include a single PDF file, up to 1 GB in size, which contains the following items:

##### **A. Title Page**

Include the full name, title, and position of the applicant (Principal Investigator), the title of the research project, the name and address of the sponsoring institution, the contact information and signature of the institution's signing official, and the contact information of the Chair of the Department in which the research will be done.

##### **B. Project Summary (500 words)**

Please provide a summary of the project including the significance, overall approach, and Aims to be tested. Also include the expected accomplishments during the 12 months of the award.

##### **C. Lay Summary (1 page)**

Please include a lay summary of the proposed project. This summary should be understandable to members of the community at large.

**D. Biosketches**

An NIH style biosketch for each Investigator involved in the proposal must be submitted.

**E. Qualifications**

Describe the qualifications and responsibilities of each Investigator involved in this research.

**F. Facilities and Resources**

Please provide a succinct description of the facilities and resources available to conduct this research.

**G. Budget**

Please provide a detailed budget that accurately reflects the actual needs of the project, including identification, explanation, and justification of all proposed expenses. The budget must include a statement that the institution will maintain a separate account for this project. This account must be available for annual audit by representatives of the NFED, if requested.

**H. Other Support**

Please list all sources, amounts, and purposes of governmental, philanthropic, or related support that each Investigator receives for this and related studies, both active and pending, clearly stating any potential overlap in the projects and funding.

**I. Specific Aims (1 Page)**

Outline the key rationale and objectives and describe how the chosen approach will meet these objectives. Specify your specific aims and summarize their rationale and approach.

## **J. Research Plan (5 pages max)**

The research plan should include all of the information necessary for reviewers to fully understand the proposed research. Specifically, the research plan should include the following:

1. Significance: How will this work advance the scientific understanding or clinical management of the ectodermal dysplasias?
2. Preliminary data (not required): Include any preliminary data that supports the hypothesis and/or the feasibility of the research.
3. Approach: Describe the research design and concise methods to be employed. Include expected outcomes and alternative approaches as relevant.

## **K. Cited Literature**

## **L. IRB Approval for Studies Involving Human Subjects**

## **M. IACUC Approval for Studies Involving Vertebrate Animals**

## **N. Institutional Commitment**

Please include a letter from the Principal Investigator's Department Chair confirming the availability of equipment and facilities for the project and describing the qualifications of the Principal Investigator to carry out the proposed study.

**O. A signed statement in which the Principal Investigator agrees:**

1. To provide progress reports as requested and a concluding report at the end of the grant period, to return unexpended funds to the NFED at the conclusion of the grant cycle, to acknowledge the support of the NFED in all publications resulting from the award, and to provide reprints of all these publications.
2. To make available to the scientific community any reagents and/or data generated with the support of the NFED, once they are published.

**V. Submission of the Application**

The Principal Investigator is responsible for ensuring the application is complete. Please be prepared to upload a single PDF file containing all of the information outlined above. [Click here](#) or scan the QR code below.

